

Psychology Ph.D. programs
CONTRACT ADDENDUM

Graduate Assistantship contracts are issued on a yearly basis and outline expectations, salary details, number of credits, and start and end dates for **one** academic year at a time. This addendum is to confirm that five years of GA funding (e.g. TA, RA, or other) are offered to new Ph.D. students who remain in Good Standing and to describe the tuition and fee benefits. In order to remain eligible for full five-year funding, students (or advisors on their behalf) shall make credible efforts to obtain external funding (e.g. grants, fellowships, outside GA position) to cover stipend, benefits and tuition for at least two of those five years.

Funding packages for those on fulltime¹ GA funding include stipends, health benefits, tuition benefits, and fees. Students may have differing start dates and bi-weekly amounts due to the number of pays they receive over the period of their contract.

Tuition - The tuition benefits will include a total of **84** billable credits for the entire five-year period. These may be used in any year for courses that are required for the student's degree and/or are needed for their career path. ***Requests for coverage of a course that is outside of the courses listed in the graduate handbook or webpage must have advisor, GPD, and chair permission before funding will be allowed.*** It is expected that no more than 15 credits will be taken in a single semester. PSYC 799 or 899 credits can be taken during the summer if a student has a summer TA position.

Fees - The Department will cover student fees for the first three years of their study, including summer fees (if the student is supported as a TA during the relevant summer).

For students who are in their fourth or fifth year of study as of the 2023-2024 academic year, a total of up to \$8,000 for domestic students and \$9,000 for international students is allocated for total fee support. If you have a balance available for fees, your fees will be covered until such time as the funds are completely used.

The deadline for a student to submit a fee request for the Fall semester is October 1 and for the spring semester is March 1 each year. Students must proactively follow departmental protocols to request payment of tuition and fees in a timely manner in order to ensure they receive full benefit. The Department will not pay for late payment fees, late registration fees or CMI course material charges. The Graduate Program Coordinators are always available to answer process questions and help students properly follow these protocols.

¹ If a student is on a part time GA position for a particular year or semester, the tuition and fee benefits will be reduced accordingly based on their status at the time and the number of credits completed to date.